

# Terms of Reference

## Research Intern: Programme Impact Data Analysis

### 1. Background

GAP Ireland is a national environmental NGO that supports individuals, communities, schools and organisations to take meaningful climate and environmental action through practical behaviour change programmes.

Over many years of programme delivery, GAP has collected extensive feedback from participants across workshops, trainings and community initiatives. These feedback forms represent a valuable dataset that can help the organisation better understand its impact, identify patterns in participant experiences, and strengthen future programme design.

This internship will focus on analysing this data to generate insights that can support programme improvement, communications, and impact reporting.

### 2. Research Objectives

The intern will support GAP Ireland in extracting meaningful insights from historic programme feedback by:

- Reviewing and organising participant feedback forms collected across programmes and years.
- Digitising and structuring the data where necessary.
- Conducting quantitative and qualitative analysis to identify recurring themes, outcomes and participant experiences.
- Producing summary insights that can inform programme development and communications.

### 3. Key Deliverables

- A structured and organised dataset of programme feedback.
- A short analytical report summarising key findings, trends and insights.
- Visual summaries (charts/infographics) of participant feedback for use in communications and reports.
- Recommendations for how GAP can improve future feedback collection and impact measurement.

### 4. Supervision & Timeline

The intern will report to the CEO of GAP Ireland and will work closely with relevant programme staff.

Indicative timeline (3 months):

- Month 1: Data review and organisation.

- Month 2: Data analysis and initial findings.
- Month 3: Final report and visual summaries.

## **5. Skills & Qualifications**

- Background in social sciences, environmental studies, statistics, communications or related fields.
- Strong analytical and organisational skills.
- Experience using Excel or similar tools for data analysis.
- Interest in environmental education and behaviour change.